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Privacy Policy

Effective date: October 9, 2025

Organization: The Green Environment Services Co-op. Soc. Ltd.

Contact: info@<yourdomain> (replace with actual email)

Website: https://<yourdomain>

1. Introduction

The Green Environment Services Co-op. Soc. Ltd. (“we”, “us”, “our”) is committed to protecting the privacy of individuals and organizations who interact with us. This Privacy Policy describes how we collect, use, disclose, and safeguard personal information through our website, digital systems, and services.

By accessing or using our services, you agree to the terms of this Privacy Policy.

2. Scope

This policy applies to all personal and organizational data collected by us through:

- Our official website and digital platforms
- Online forms, applications, and service requests
- Email, phone, or any other communication channels
- Environmental services, operational systems, or APIs managed by us
- Any engagement with our cooperative activities or member services.

This policy does **not** cover information collected by third-party websites or services linked from our platforms.

3. Information We Collect

Depending on your interaction with us, we may collect:

- **Basic information:** name, organization name, address, email, phone number, and contact details.

- **Identification data:** membership or registration numbers, service IDs, or tax identifiers (if applicable).
- **Service-related data:** details of services used, applications submitted, or reports generated.
- **Technical data:** IP address, device type, browser type, date/time of access, and usage logs.
- **Communication data:** emails, queries, feedback, or other messages you send to us.
- **Consent or preference data:** opt-in/opt-out choices, notification preferences, and subscription settings.

We do not intentionally collect sensitive personal information (such as health, financial, or biometric data) unless required by law or for legitimate cooperative operations with consent.

4. How We Collect Information

We collect information in the following ways:

- **Directly from you:** when you fill out forms, communicate with us, or use our services.
 - **Automatically:** through system logs, website analytics, and cookies.
 - **From third parties:** government departments, partner organizations, or data sources lawfully sharing information with us.
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5. How We Use Information

We use personal and organizational information for purposes including:

- Providing and managing our cooperative and environmental services.
- Processing membership, registration, and administrative requests.
- Communicating updates, notices, and service alerts.
- Maintaining safety, regulatory compliance, and environmental reporting.
- Enhancing service delivery and operational efficiency.
- Conducting audits, data analysis, and reporting.
- Fulfilling legal, contractual, or cooperative obligations.

Where required, we will obtain your consent before using your information for optional or promotional communications.

6. Data Sharing and Disclosure

We do not sell or rent your personal data. We may share information in the following limited cases:

- **Service partners or vendors:** who help us manage operations, technology, or support services under confidentiality obligations.
- **Government or regulatory authorities:** when required by law or official directive.
- **Auditors or consultants:** for compliance, verification, or reporting purposes.
- **Legal obligations:** to protect our rights, property, or the safety of individuals and the environment.

All recipients of such data are required to follow data protection and confidentiality standards consistent with this policy.

7. Data Retention

We retain personal data only as long as necessary to fulfill its intended purpose or as required by law.

After the retention period, information is securely deleted, anonymized, or archived following approved data handling procedures.

8. Data Security

We implement administrative, technical, and physical safeguards to protect your data against unauthorized access, loss, misuse, or disclosure.

While we follow industry best practices, no system can be guaranteed completely secure. We continuously review and update our security measures.

9. Your Rights

Depending on applicable law, you may have the right to:

- Access your personal information held by us.
- Request correction of inaccurate or outdated data.
- Request deletion or restriction of data processing.
- Withdraw consent for non-essential communications.
- Receive information about how your data is processed.

You may exercise these rights by contacting us at **info@<yourdomain>** or by written request to our office.

10. Cookies and Tracking

Our website may use cookies or similar technologies to:

- Enable website functionality.
- Improve user experience and analyze traffic.
- Remember preferences or settings.

You can control cookie behavior through your browser settings.

11. Children’s Data

Our services are not designed for children under the age of 13. We do not knowingly collect personal information from minors. If you believe we have received data from a child, please contact us for immediate deletion.

12. Third-Party Links

Our website may include links to third-party websites or resources. We are not responsible for their content, privacy practices, or policies. Please review their respective privacy notices before sharing any data.

13. Updates to This Policy

We may revise this Privacy Policy from time to time to reflect operational, legal, or regulatory changes.

Any updates will be published on this page with a new “Effective Date.” Significant changes may be communicated through appropriate channels.

14. Contact Information

For privacy-related inquiries, complaints, or data requests, please contact:

The Green Environment Services Co-op. Soc. Ltd.

Email: info@<yourdomain>

Address: *[Insert official registered address]*

Website: <https://<yourdomain>>

15. Disclaimer

This Privacy Policy is intended for general informational purposes and does not constitute legal advice. For guidance on compliance with specific privacy regulations (e.g., GDPR, India's Digital Personal Data Protection Act, or others), consult a qualified legal professional.
