

## Privacy Policy

Effective Date: October 9, 2025

This Privacy Policy applies to The Green Environment Services Co-op. Soc. Ltd. (“we”, “us”, “our”). We are committed to protecting the privacy of individuals, members, and organizations who engage with our services, website, and cooperative activities.

### 1. Introduction

This Privacy Policy explains how we collect, use, disclose, and safeguard personal information when you interact with our website, systems, or services. By using our services, you agree to the practices described in this Policy.

### 2. Scope

This Policy covers all personal information collected through:

- Our official website and digital systems
- Online forms, service requests, and applications
- Member and customer communication channels
- Operational and reporting systems
- Environmental and cooperative service management activities

### 3. Information We Collect

Depending on your interaction, we may collect the following types of information:

- Name, organization, address, email, and phone number
- Membership or registration details
- Service usage and transaction records
- Communication data, feedback, or documents you submit
- Technical data such as IP address, device, and browser information
- Preferences and consent choices

### 4. How We Collect Information

We collect information directly from you through forms, service usage, and communications; automatically via cookies or analytics tools; and, where permitted, from partners, government authorities, or public data sources.

### 5. How We Use Information

We use collected data for the following purposes:

- Providing and managing our environmental and cooperative services
- Processing member requests, applications, and communications
- Sending service alerts, updates, and notices
- Maintaining compliance with legal, safety, and environmental regulations

- Improving service delivery and operational performance
- Fulfilling contractual and statutory obligations

## **6. Data Sharing and Disclosure**

We do not sell or rent personal data. We may share data only with:

- Authorized vendors or service providers operating under confidentiality
- Government authorities or regulators when required by law
- Auditors, consultants, or legal advisors for compliance and verification
- Other cooperative entities or departments for legitimate business needs

## **7. Data Retention**

We retain personal data only for as long as required to fulfill the purpose it was collected for, or as mandated by law. Once the retention period ends, data is securely deleted or anonymized.

## **8. Data Security**

We maintain appropriate administrative, technical, and physical safeguards to protect personal data from unauthorized access, loss, or misuse. Although we use best practices, no system is completely secure.

## **9. Your Rights**

You may have rights to access, correct, delete, or restrict processing of your data. You may also withdraw consent or request information about data handling by contacting us at the details below.

## **10. Cookies and Tracking**

Our website may use cookies or similar technologies to enhance functionality, analyze usage, and improve performance. You can manage cookies through your browser settings.

## **11. Children's Privacy**

Our services are not directed to children under 13 years of age. We do not knowingly collect data from children. If you believe a child has provided us information, contact us for deletion.

## **12. Third-Party Links**

Our website may contain links to third-party websites. We are not responsible for their content or privacy practices. Please review their respective privacy policies before sharing information.

## **13. Updates to This Policy**

We may revise this Privacy Policy periodically. The latest version will always be available on our website with an updated effective date.

## **14. Contact Information**

For any questions, concerns, or requests regarding this Privacy Policy, please contact:

The Green Environment Services Co-op. Soc. Ltd.

Email: [info@thegreenenvironment.org](mailto:info@thegreenenvironment.org)

Website: [Insert your website URL]

Address: [Insert registered address]

## **15. Disclaimer**

This Privacy Policy is intended for general informational purposes and does not constitute legal advice. For specific compliance with applicable privacy laws, please consult a qualified legal expert.